



# Gillingham Horticultural Society

Web Site:  
[www.gillinghamhs.co.uk](http://www.gillinghamhs.co.uk)

Email:  
[social@gillinghamhs.co.uk](mailto:social@gillinghamhs.co.uk)

## Membership Application Form

Member no:....

### Annual Membership subscription:

Single member: £7.00 annually

Joint Membership: £10.00 annually

Children under 16: free

*The membership year runs from 1<sup>st</sup> January to the 31<sup>st</sup> of December with renewal from 1<sup>st</sup> January each year, and only paid-up members can vote at the Society's Annual General Meetings.*

### Primary Member's Details

<b>Title: Mr/Mrs/Ms/other</b>	<b>First name(s)</b>	<b>Last/Surname</b>
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<b>Address:</b>	<b>Post Code:</b>
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**Contact Details:** Most Society information will be circulated by text or Email (due to high postal costs).

<b>Land line:</b>	<b>Mobile:</b>	<b>Email Address:</b>
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<b>If a new membership application: how did you hear about us, or are you a lapsed former member?</b>
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### Secondary/Joint/Family Members:

<b>Title: Mr/Mrs/Ms/other</b>	<b>First name(s)</b>	<b>Last/Surname</b>
<b>Land line:</b>	<b>Mobile:</b>	<b>Email Address:</b>
<b>Children:</b>	<b>First name(s)</b>	<b>Last/Surname</b>

<b>If applicable: Allotment Site &amp; plot no.</b>
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<b>Photographs are taken to record events and functions. If you do not wish your image to be published, please tick the next box.</b>	
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**Data Protection Acts. Privacy Statement:** GHS (a "not-for-profit" Data Controller claiming exemption from the requirement to notify under the Act) will store the data you have provided on a computer. This data will be used **solely to contact and advise you of Society activities, events, and GHS matters whilst you are a Society member.** Should you resign or decide not to renew your membership by the end of April in any year, we will delete your data from the Society's computer records.

Your signature below confirms your agreement to all these conditions.

### Signature of Primary Member/Applicant:

<b>Signature:</b>	<b>Date:</b>
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Please return this completed form, with your membership subscription to the Membership Secretary, either at the Potting Shed, a Social Evening, or send the form with a cheque, payable to GHS (**please do not send cash**), and a stamped self-addressed envelope to: **The Membership Secretary, Gillingham Horticultural Society, c/o 24 Audley Avenue, Gillingham, Kent, ME7 3AX.**

**The following to be completed by Gillingham Horticultural Society (GHS)**  
 as an "aide memoire" to ensure all the Society's membership records/accounts are completed in full for  
 auditing purposes:

**Potting Shed/Social Events helpers to complete Lines 1 to 5**

Check that the completed form clearly indicates the types of membership/information by circling as appropriate and initial to confirm checked

<b>1</b>	<b>New</b> or <b>Lapsed Member</b> when originally joined?	<b>Single</b>	<b>Joint</b>	<b>Junior</b>	<b>Allotment Site &amp; No:</b>	<b>Photo Instructions</b>	<b>Initial</b>
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Enter amount, and circle cash or cheque as appropriate, date and initial

<b>2</b>	<b>Payment Received</b> (This sum is to be paid into the GHS membership account)	<b>Amount £</b>	<b>Cash / Cheque</b>	<b>Date</b>	<b>Initial</b>
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Enter number of membership cards issued, date and initial

<b>3</b>	<b>Membership Card(s) Issued</b>	<b>Total of cards issued:</b>	<b>Date</b>	<b>Initial</b>
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If appropriate, issue a membership pack with date and initial

<b>4</b>	<b>Membership Pack issued</b>	<b>Date</b>	<b>Initial</b>
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Please record on Treasurer's list with date and initial

<b>5</b>	<b>Recorded on Treasurer's List</b>	<b>Date</b>	<b>Initial</b>
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**Membership Secretary to complete Lines 6 to 10**

To be completed by the Membership Secretary

<b>6</b>	<b>Recorded on Computer (Membership Database)</b>	<b>Date</b>	<b>Initial</b>
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To be completed by the Membership Secretary when the GHS computer records have been updated

<b>7</b>	<b>Computer membership number issued:</b>	<b>Date</b>	<b>Initial</b>
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To be completed by the Membership Secretary with the updated the GHS computer reference number

<b>8</b>	<b>Recorded on computerised Treasurer's List and paper Membership Record Card</b>	<b>Date</b>	<b>Initial</b>
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To be completed by the Membership Secretary when the GHS computer records have been updated

<b>9</b>	<b>Check Photo Image wishes are recorded correctly</b>	<b>Date</b>	<b>Initial</b>
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To be completed by the Membership Secretary when the GHS computer records have been updated

<b>10</b>	<b>Add to Paid-up Members List For Shed</b>	<b>Date</b>	<b>Initial</b>
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